



Institutional Factsheet for the ERASMUS+ PROGRAMME

This factsheet may also serve as an Annex to inter-institutional agreements.

1. Institutional Information

(i) Institutional Details

Full Legal Name of Institution	National University of Ireland, Galway (NUI Galway)
Address	University Road, Galway, Ireland
Erasmus ID code	IRLGALWAY01
ECHE Number	28471
Institution website	www.nuigalway.ie
Erasmus website	http://www.nuigalway.ie/erasmus-programme/
Course catalogue	www.nuigalway.ie/erasmus-programme/incomingstudents/coursesavailable/

(ii) Main Contacts

Erasmus Institutional Coordinator	Mary Lyons
Responsibilities	Overall management of Erasmus programme Bilateral agreements; staff mobility
Contact details	E-mail: mary.lyons@nuigalway.ie Tel. +353 91 493491

Erasmus Administrative Assistant	Gisèle Farrell
Responsibilities in relation to incoming students	Deals with nominations, applications and transcripts, as well as general enquiries.
Contact details	E-mail: gisele.farrell@nuigalway.ie or erasmus-office@nuigalway.ie Tel. +353 91 493749; Fax +353 91 494562

Academic Coordinators	For details, see individual agreements, or go to www.nuigalway.ie/erasmus-programme/incomingstudents/contactcoordinators/ .
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2. Detailed requirements and additional information

(i) Recommended Language Skills

With the exception of some courses offered through the Discipline of Gaeilge (Irish), teaching is through the medium of English on the courses that are open to visiting students. We do not have a specific exam-based requirement in relation to incoming Erasmus students' level of English, but it is very important that they have a good command of the English language, both written and spoken, because otherwise they will almost certainly encounter significant difficulties in understanding lectures, taking part in class exercises, and in writing assignments and exams. We would suggest **Level B2** on the [Common European Framework of Reference for Languages](#).

For incoming teaching staff, the required level is at least B2.

(ii) Students with Disabilities should liaise with our Disability Support Service: www.nuigalway.ie/disability.

(iii) Calendar

<i>Nomination deadline Semester 1 or Full Year</i>	Mid-May
<i>Application deadline Semester 1 or Full Year</i>	31 st May
<i>Nomination deadline Semester 2</i>	Mid-October
<i>Application deadline Semester 2</i>	31 st October
<i>Application Procedure</i>	Information brochures and application forms are available at www.nuigalway.ie/erasmus-programme/incomingstudents/admissionprocedures/ . Forms should be completed by the nominated students, and then signed by their home university departmental coordinator. Only original forms (not faxes or photocopies) can be accepted.
<i>Decision response</i>	Students will receive an acceptance e-mail within 5 weeks of the application deadline.
<i>Issue of transcripts</i>	Within 6 weeks of the end of the examination period, transcripts will be sent by post to the international offices of partner institutions. Copies will also be sent to students at their home addresses.
<i>Academic calendar</i>	Semester 1 usually runs from early September to approx. mid-December (including exams) Semester 2 usually runs from early January to mid-May (including exams) See www.nuigalway.ie/academic_dates/ Repeat examinations for both semesters 1 and 2 take place in August.

(iv) Reception of Erasmus Students and registration deadlines

An orientation programme for international students begins on Thursday of the week before the teaching term commences. Module/course registration usually opens on the date when teaching starts and is available for a period of approximately one month. By registering for modules, students will gain access to Blackboard, our virtual learning environment. Students are advised of all relevant dates by e-mail before they arrive.

They should also check www.nuigalway.ie/erasmus-programme/incomingstudents/latestnews/.

(v) Course choice for visiting students

Students should consult the handbooks at www.nuigalway.ie/erasmus-programme/incomingstudents/coursesavailable/.

All modules available to visiting students are listed here, and Erasmus students may not register for any other modules. The only exception is for students coming under our Law exchanges; further information can be found at the link mentioned above.

Please note that no postgraduate modules are available to Erasmus students.

(vi) English classes

A five-week-long series of free English classes is organised for new Erasmus students at the beginning of each semester. Classes take place two evenings per week. The course does not carry ECTS credits, but a certificate is issued to students who complete the course.

(vii) Amendments to, or Termination of, Agreements

Changes to bilateral agreements (such as adjustments to the number of students exchanged) can be agreed between the partners from year to year. In the event of unilateral termination, a notice of at least one academic year will be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

3. Further Information

(i) Grading System at NUI Galway

1 st Class Honours	70% and above
2 nd Class Honours, Grade 1	60% - 69%
2 nd Class Honours, Grade 2	50% - 59%
3 rd Class Honours	40% - 49%
Fail	Below 39%

(ii) Visas

Information and assistance can be provided by the following contact point and information source:

E-mail: international@nuigalway.ie; tel. +353 91 495277

Website: www.nuigalway.ie/international-students/prearrival.html

(iii) Insurance

Please see our website: www.nuigalway.ie/erasmus-programme/incomingstudents/healthmatters/.

Additional information and assistance can be provided by the following contact point:

Mary Lyons; e-mail: mary.lyons@nuigalway.ie; tel. +353 91 493491

(iv) Housing

NUI Galway's Accommodation Office offers advice and assistance.

See <http://www.nuigalway.ie/student-life/accommodation/> for information and contact details.

Please note that reservations of rooms in student residences must be made by dealing directly with the residences. Demand is usually high, and early booking is advisable. It is also worth noting that private sector accommodation can be difficult to find in the first semester, and where possible, single-semester students would be well advised to consider coming to Galway for semester 2 (starting in early January) rather than for semester 1.

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